



**Tuesday, February 11, 2014
Regular Meeting Minutes**

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Mr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent, School District Clerk

Board of Education Members – Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower; Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; Phyllis P. Wickerham

Superintendent of Schools – J. Kenneth Graham Jr., Ph.D.

School District Clerk – Karen A. Flanigan

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, February 11, 2014, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

The meeting was called to order at 7:02 p.m. The Pledge of Allegiance was recited and introductions were done. There were no changes to the agenda. During announcements Mrs. Reinhardt apologized for missing Burger's school visit. She also said the document was now available from the NYSSBA summer project she participated in. It is titled "In their own words, 7 School Board Members Reflect on Public Education." Let Mrs. Flanigan know if you're interested in viewing it. Mrs. McBride presented board members Robert Bower, Pamela Reinhardt, Sue Smith, and Phyllis Wickerham with a School Board U Board Mastery Award certificate for participation in New York State School Boards Association leadership development opportunities totaling 250 points. Dr. Graham then presented Mrs. McBride with the same certificate.

3. BOARD RECOGNITION

Mrs. McBride presented student athletes Michael "Mickey" Burke and Alexandra "Alex" Cooper with certificates for their many accomplishments during the 2013-14 cross country season.

- **Mickey Burke** – Foot Locker National Finalist (4th place), Cross Country All American, Gatorade NYS Runner of the Year, NYS Sports Writers Association 1st Team Cross Country, NYS Senior Runner of the Year Cross Country, Democrat & Chronicle All Greater Rochester Runner of the Year, and All Section V 1st Team Cross Country.

- **Alex Cooper** – Nike Cross National Finalist (31st place, fastest Section V Runner All Time), NYS Sports Writers Association 1st Team Cross Country, All Section V 1st Team Cross Country, and Monroe County All League Cross Country.

4. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

The student representatives were not in attendance.

5. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

There was no one in the audience wishing to speak.

6. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #6A-I)

- A. Report of bills audited and paid during January 2014
- B. Action pertaining to acceptance of the November treasurer’s report and December budget transfers
- C. Action pertaining to the award of bids – Play Program Printing
- D. Action pertaining to payment of a refund of taxes in the town of Henrietta due to an Order and Stipulation, which resulted in an assessment reduction for Townline Associates for tax years 2012-13 and 2013-14 on tax account number 149.19-1-9.1
- E. Action pertaining to the creation of an Employee Benefit Accrued Liability Reserve (EBLAR)
- F. Action pertaining to authorizing an increase to the Bus Purchase budget line for \$46,905, the amount of the final insurance reimbursement on a recently totaled bus
- G. Action pertaining to approval of an overnight field trip – NYS STEP Conference
- H. Action pertaining to approval of CSE/CPSE recommendations
- I. Action pertaining to approval of Board of Education meeting minutes – 1/28/14

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #6A-I
MOVED: Mrs. Reinhardt
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

Mrs. Wickerham said during the State of the Town Address there was mention of a critical audit due to too many bank accounts. She asked for an explanation as to what is too many accounts. Dr. Graham and Mr. Whitmore provided an explanation.

7. PERSONNEL ACTIONS (Reference appendix #7A)

- A. Action pertaining to approval of Personnel Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. Chaudari
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

8. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS – INSTRUCTION (SECOND READ) (Reference appendices #8A-G)

- A. 4710 – Grading Systems
- B. 4710-R.1 – Middle School and High School Grading
- C. 4750 – Promotion and Retention of Students
- D. 4750-R – Promotion and Retention of Students Regulation
- E. 4760 – Make-up Opportunities
- F. 4770 – Graduation Requirements, Awarding of Diplomas and Credentials, and Participation in Graduation Ceremony

G. 4771 – Early Graduation

Changes will be made to Policies 4710, 4750, and 4760 per suggestions from Mr. DesMarteau.

**MOTION PERTAINING TO APPROVAL OF
DISTRICT POLICIES, REGULATIONS, AND
EXHIBITS #8A-G, WITH CHANGES
TO POLICIES 4710, 4750, AND 4760
MOVED: Mrs. Smith
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

**9. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS – DIGNITY FOR ALL
STUDENTS ACT (SECOND READ) (Reference appendices #9A-D)**

- A. 0100 – Equal Opportunity
- B. 5303 – Intimidation, Harassment, and Bullying Prevention
- C. 5303-R – Intimidation, Harassment, and Bullying Prevention
- D. 5312 – Prohibited Student Conduct

Changes will be made to Policy 5303 per suggestions from Mr. DesMarteau. It was decided that Policy 5303 would be brought back to the next meeting as a third read.

**MOTION PERTAINING TO APPROVAL OF
DISTRICT POLICIES, REGULATIONS,
AND EXHIBITS #9A, C-D
MOVED: Mrs. Smith
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

10. WORKSHOPS

A. Veterans Property Tax Exemption (Reference appendix #10A)

Dr. Graham explained that this was the second part of the Veterans Property Tax Exemption workshop. He reviewed the attachments. Mr. DesMarteau said the March deadline is a statewide date and Mr. Whitmore provided information as to how he estimated exemption figures. Discussion ensued. All board members decided to have information included in the *Budget Newsletter*, with a hearing date afterward. Mr. DesMarteau suggested adding a question to the election exit poll. Dr. Graham will have information drafted for the March 11 board meeting.

B. School Safety Report (Reference appendix #10B)

Dr. Graham provided an introduction. He said this report was requested by the board. Mrs. Anselme said it is an ongoing work-in-progress report and that all items are not completed yet. She said there is always a three- to five-year plan in place. Dr. Bridgitte Griffin, Student Management director, provided an overview of the February 2014 School Safety Audit Status Report. Discussion ensued regarding some of the items. Mrs. Anselme said how proud she is of the strengthened relationship with emergency responders.

11. SUPERINTENDENT’S REPORT

A. Written: Budget Development – State Aid Breakdown (Reference appendix #11A)

Dr. Graham said there was no new information, but thought the board would find the NYSCOSS document interesting. He provided an explanation of the document.

B. Written: Three-year District Policy Review Plan (Reference appendix #11B)

Dr. Graham said this document was for the board’s records. The next quarterly policy review will be held in March and the next Policy Committee meeting will be held in April. The policies for the next quarterly review will be scanned and posted to the board’s folder for review. Board members will print any needed copies.

C. Oral Information

- February 1 was the deadline for any teacher requesting a fellowship and there were none.
- Provided an update on the “opting out” e-mails that everyone recently received. Dr. Graham said the State Education Department protocol will be followed and he will make sure district guidelines are consistent with it.
- Had an opportunity to meet with Supervisor Moore, a follow-up to the State of the Town Address. Dr. Graham said they spoke about long-range plans, shared services, the Veterans Exemption, and casino ramifications/status. Supervisor Moore said he has no control over this decision at all.
- Any concerns while Dr. Graham is at the national school superintendents’ conference, contact Mr. Whitmore.
- Mrs. Smith asked for an update on the Parker Administration Building conference room. Dr. Graham provided one.

12. OLD BUSINESS

A. NYSSBA Presentation Proposal (Reference appendix #12A)

Mrs. McBride said a decision needs to be made tonight as the proposal deadline is Feb. 21. Mrs. Smith asked for additions/deletions to her draft proposal. Dr. Graham offered some, one being a catchy title. Discussion ensued. The agreed upon title will be “Strategic Planning: From Paper to Practice.” Mrs. Smith will do the write-up and work with Mrs. McBride. For now, Mrs. McBride and Mrs. Smith will be the presenters. This will be confirmed as the presentation nears.

13. NEW BUSINESS

A. Board Budget Quarterly Report (Reference appendix #13A)

There were no questions or concerns.

B. Elmer Gordon Scholarship Scheduling

The top selections were submitted to Mrs. Flanigan. She will compile a list of the top four and set up interviews for the next board meeting.

14. BOARD MEMBER REPORTS

A. MCSBA Labor Relations Committee (Jan. 29)

Mr. Bower did not go as he attended the State of the Town Address. He will forward the minutes.

B. MCSBA Legislative Committee (Feb. 5)

Mrs. Reinhardt will forward the minutes.

C. MCSBA Board Presidents Meeting (Feb. 5)

Mrs. McBride said the meeting was canceled due to the weather. The tentative rescheduled date is March 5.

D. DPAC (Feb. 6)

Mrs. Chaudari reported that Mrs. Wilson did a follow-up on college and career readiness and Mrs. Anselme reviewed the workshops that have been done thus far. Mrs. Anselme stated that parents of boys thought they weren’t receiving enough information, parents of girls were fine, and the message was “stay the course.” She said DPAC members appreciate the information. Mrs. Wilson will provide an overview of the five-year technology plan at the next meeting with the purpose being to get feedback.

E. MCSBA/State Legislators Breakfast (Feb. 8)

Discussion ensued regarding the breakfast.

Mrs. McBride mentioned the upcoming Youth Hall of Fame dinner. Mrs. Smith said it was the same night as the Community Budget Forum so it’s important to make sure a rep is at the Youth Hall of Fame dinner. Mrs. Wickerham will attend the Hall of Fame dinner as she is the board liaison. Mrs. Smith will not attend. Please let Mrs. Flanigan know if you plan to attend. She will respond for everyone.

15. CLOSING OF MEETING

A. Board Meeting Recap

- Policy 5303 will be brought back to the next meeting as a third read.
- Need to set a date for a public hearing for the Veterans Exemption before the *Budget Newsletter* goes out.
- Dr. Graham will have something drafted regarding the Veterans Exemption for the first meeting in March.
- Let Mrs. Flanigan know if you plan to attend the Youth Hall of Fame dinner
- Mrs. McBride and Mrs. Smith will be the presenters for the NYSSBA presentation. Confirmation will take place as the presentation nears.
- Interviews for the Elmer Gordon Scholarship will take place prior to the Feb. 25 board meeting.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 9:12 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Mitchell

MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, February 25, 2014.

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: February 25, 2014